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Security Services	RWD9	NO	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	688,191.37	688,191.37	For the existing two (2) agency-hired security personnel in Zamboanga City Office and an additional of three (3) agency-hired security personnel intended for the new regional office in Pagadian City.
Other General Services	RWD9	NO	Competitive Bidding	Jan-25	Jan-25	Jan-25	Jan-25		5,360,783.56	5,360,783.56	For Thirty-One (31) Job Order Personnel
IX. Repairs and Maintenance											
Building & other Structures- Buildings	RWD9	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100,000.72	100,000.72	For changing of bulbs, wirings, comfort room repairs and other maintenance needed for the offices of regional and provincial offices of RWD IX
Other Machinery and Equipment	RWD9	NO	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	259,984.02	259,984.02	For the repairs of aircon, photocopier, printers and others.
Transportation Equipment-Motor vehicles	RWD9	NO	NP-53.9 - Small Value Procurement	Jan-25	Jan-25	Jan-25	Jan-25	GoP	299,987.97	299,987.97	Covers Four (4) Official motor vehicle: Isuzu SUV Crosswind, Hilux, Toyota-Hilux Commuter-Van, and the new Mitsubishi Axi Pick-up Truck.
X. Taxes, Insurance Premiums & other fees											
Taxes, Duties and Licenses	RWD9	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	2,905.32	2,905.32	
Fidelity Bond Premiums	RWD9	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	42,771.58	42,771.58	The estimated premium due for a fidelity bond with seven (7) bondable officers and employees. (Officer-in-Charge, PSO, AFU/Disbursing, SDO, Accountant, Budget, Cashier)
Insurance Expense- Vehicles & Building	RWD9	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	40,245.54	40,245.54	Intended for the Four (4) official motor vehicle and fire insurance for leasehold improvement.
XI. Other Maintenance & Operating Expenses											
Representation Expenses	RWD9	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	N/A	N/A	GoP	93,792.02	93,792.02	For official meetings/conferences and other official functions.
Other Maintenance & Operating Expenses	RWD9	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	N/A	N/A	GoP	199,998.47	199,998.47	Estimated cost quarterly for other maintenance and operating expenses.
Rent/Lease Expenses											
Building & Structure	RWD9	NO	NP-53.10 Lease of Real Property and Venue	Jan-25	Jan-25	Jan-25	Jan-25	GoP	1,989,859.23	1,989,859.23	For the existing office in Zamboanga City and three (3) other rented satellite offices in Dipolog City, Pagadian City and Isabela City.
Other Subscription Expenses	RWD9	NO	Limited Source Bidding	Feb-25	Feb-25	Feb-25	Feb-25	GoP	6,891.39	6,891.39	for the official use of MS Office with One Drive, Canva Premium, Capcut Premium and Zoom Premium.
									15,193,469.03	14,463,469.03	

Grand Total 15,193,469.03 14,463,469.03

Prepared by:

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Recommending approval:

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